



**PEC LIMITED**

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**Invitation for Expression of Interest (EOI)**

**For**

**Empanelment of Vendors/ Project Execution Agencies**

**for**

**IMPLEMENTATION OF GRID CONNECTED ROOF TOP SOLAR PV SYSTEM SCHEME IN  
DIFFERENT STATES / UNION TERRITORY OF INDIA**

**EOI No.: : PEC /C&P/MNRE/GCRT/IND/2017-18/01**

Dated : 23 August 2017

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PEC LIMITED  
(A Government of India Enterprise)  
15, Barakamba Road, New Delhi-110001

EOI No.: [PEC /C&P/MNRE/GCRT/IND/2017-18/01](#)

Date: **23 August 2017**

PEC Limited (hereinafter called “**PEC**”), invites online Applications from the eligible Vendors /Project Execution Agencies to submit an Expression of Interest (EOI) to Empanel for implementation of Grid connected Roof Top Solar PV System scheme in different States / Union Territories of India, to empanel/list them in an e-commerce platform of PEC.

Applicants should submit their EOI proposal/application (the “**Application**” Envelope 1A & 1B) along with all supporting documents complete in all aspect on or before date and time as per application Information Sheet in prescribed format. The contents of Envelope 1A to be submitted offline should reach PEC Office by date and time as per application Information Sheet.

Applicant shall submit Application along with non-refundable EOI fee of Rs. 10,000/- (Rupees Ten Thousand only) plus applicable GST online or in the form of Demand Draft issued in favour of “PEC Ltd.” payable at “New Delhi” and complete in all respect as per the Application Information sheet. The Applications will be opened on date and time as mentioned in the application Information Sheet in presence of authorised representatives of Applicants who wish to be present. Applicant shall also be required to pay processing fee of Rs 3000/- plus GST payable to ITI Limited. Those applicants not registered with ITI shall have to get themselves registered with ITI Limited by paying a fee Rs 2000/- plus GST.

Application received without or lesser than the prescribed EOI fee will not be considered. In the event of any date indicated above is a declared Holiday, the next working day shall become operative for the respective purpose mentioned herein. EOI documents which include Eligibility criteria, “Technical Specifications”, various conditions of contract, formats, etc. can be downloaded from PEC’s website [www.peclimited.com](http://www.peclimited.com) or from <https://pec.e-wizard.in/tender>. ***It is mandatory to download official copy of EOI Document from <https://pec.e-wizard.in/tender> to participate in the Tender.*** Any amendment (s)/corrigendum/clarifications with respect to this EOI shall be uploaded on <https://pec.e-wizard.in/tender> or PEC’s website only. The Applicants should regularly follow up for any Amendment/Corrigendum/Clarification on the above website.

Authenticated By:

(M. K. Baniwal)

Chief General Manager

### Disclaimer

1. Though adequate care has been taken while preparing this document, the Applicants shall satisfy themselves that the document is complete in all respect. Intimation regarding any discrepancy shall be given to this office immediately. If no intimation is received from any Applicant within **Twenty (20) days from the date of notification of EOI documents**, it shall be considered that the document is complete in all respect and has been received / acknowledged by the Applicant(s).
2. PEC Limited (PEC) reserves the right to modify, amend or supplement this EOI document including all formats and Annexures.
3. While this EOI has been prepared in good faith, neither PEC nor their employees or advisors make any representation or warranty, express or implied, or accept any responsibility or liability, whatsoever, in respect of any statements or omissions herein, or the accuracy, completeness or reliability of information, and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this document, even if any loss or damage is caused by any act or omission on their part.
4. The issue of this EOI document does not imply that PEC is bound to select/ empanel an Applicant and PEC reserves the right to reject all or any of the Applicants or Applications without assigning any reason whatsoever.
5. The Applicant shall bear all their costs associated with or relating to the preparation and submission of their Application including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations, if any, which may be required by PEC or any other costs incurred in connection with or relating to this EOI. All such costs and expenses will be borne by the Applicant and PEC shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Applicant in preparation or submission of the Application, regardless of the conduct or outcome of the bidding process.

Place: New Delhi

Date: 23 August 2017

### Application Information Sheet

<b>Document Description</b>	Invitation of Expression of Interest (EOI) for Empanelment of Vendors for implementation of Grid Connected Roof Top Solar PV System scheme in different States / Union Territory of India. On the basis of this EOI, PEC may issue related limited tenders for implementation of Grid Connected Roof Top Solar PV System scheme in different States / Union Territory wherein the Applicants/ vendors shortlisted and empanelled through this EOI only shall be eligible to participate.
<b>EOI No. &amp; Date</b>	EOI No. <u><a href="#">PEC /C&amp;P/MNRE/GCRT/IND/2017-18/01</a></u> 23 <sup>th</sup> August 2017
<b>Last date of submission of request for written clarifications</b>	30 <sup>th</sup> Aug 2017 As per NIT on <a href="https://pec.e-wizard.in/tender">https://pec.e-wizard.in/tender</a>
<b>Last date &amp; Time of Submission of Response of EOI (Application Due Date)</b>	Online Application: 4 <sup>th</sup> Sept 2017 05:00 PM Offline Content: 6 <sup>th</sup> Sept 2017 05:00 PM As per NIT on <a href="https://pec.e-wizard.in/tender">https://pec.e-wizard.in/tender</a>
<b>Application Opening Date</b>	7 <sup>th</sup> Sept 2017 02:30 PM As per NIT on <a href="https://pec.e-wizard.in/tender">https://pec.e-wizard.in/tender</a>
<b>EOI Fee payable to PEC Limited</b>	Rs 11,800/- (Rs. 10,000/- plus GST @18%)  The EOI fee is to be furnished either through Demand Draft (DD) drawn in favour of “PEC Limited”, payable at New Delhi to be submitted to PEC in a separate sealed envelope along with offline documents.  OR  Online Payment through gateway on e-wizard
<b>Processing Fee payable to ITI Limited</b>	Rs. 3540/- (Rs. 3,000/- plus GST @18%) In the form of DD in favour of ITI Ltd. Payable at New Delhi.  OR

	Online Payment through gateway on e-wizard																		
<b>Validity of Application</b>	Six months from the date of submission of Response of EOI document.																		
<b>Shortlisting of Applicants</b>	Based on the Technical and Financial Capacity of the Applicants/Vendors they shall be ranked and short listed pursuant to this EOI under following different category:																		
	<table border="1"> <thead> <tr> <th>S. No.</th> <th>Category</th> <th>Eligible for Maximum Project size of Single Project</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>"A"</td> <td>More than 1000 KWp</td> </tr> <tr> <td>2</td> <td>"B"</td> <td>501 KWp to 1000 KWp</td> </tr> <tr> <td>3</td> <td>"C"</td> <td>201 KWp to 500 KWp</td> </tr> <tr> <td>4</td> <td>"D"</td> <td>50 KWp to 200 KWp</td> </tr> <tr> <td>5.</td> <td>"E"</td> <td>1 KWp to 50 KWp</td> </tr> </tbody> </table>	S. No.	Category	Eligible for Maximum Project size of Single Project	1	"A"	More than 1000 KWp	2	"B"	501 KWp to 1000 KWp	3	"C"	201 KWp to 500 KWp	4	"D"	50 KWp to 200 KWp	5.	"E"	1 KWp to 50 KWp
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	PEC however reserves the right to change the aforesaid categories at its discretion.																		
<b>Contact Details of E-wizard Helpdesk:</b>	Mr. Awesh Tyagi: +91-9205898224 Mr. Birendra:+91-9205898228 Mr. Bhuneshwar:+91-9205898226 Helpdesk(10:00 AM to 6:00 PM): 011-49606060																		
<b>Name, Designation, Address and other details (For Submission of Response to EOI)</b>	Shri M.K. Baniwal, Chief General Manager  Nodal Officer (Solar) PEC LIMITED Hansalaya, 15, Barakhamba Road, 14 <sup>th</sup> Floor, New Delhi -1100 001 +91 11 23313445																		

**Important Note:** Prospective Applicants are requested to remain updated for any notices/amendments/clarifications etc. to the EOI document through the website [www.peclimited.com](http://www.peclimited.com) / <https://pec.e-wizard.in/tender>.

No separate notifications will be issued for such notices/amendments/clarification etc. in the print media or individually.

All the information related to this EOI shall be updated on the PEC's website [www.peclimited.com](http://www.peclimited.com) / <https://pec.e-wizard.in/tender>.

**\*Note : Any application without EOI Fee/Processing Fees or any other relevant information which has to be provided in the tender shall be summarily rejected.**

### **Interpretations**

1. Words comprising the singular shall include the plural & vice versa.
2. An applicable law shall be construed as reference to such applicable law including its amendments or re-enactments from time to time.
3. A time of day shall save as otherwise provided in any agreement or document be construed as a reference to Indian Standard Time.
4. Different parts of this contract are to be taken as mutually explanatory and supplementary to each other and if there is any differentiation between or among the parts of this contract, they shall be interpreted in a harmonious manner so as to give effect to each part.
5. The table of contents and any headings or sub headings in the contract has been inserted for case of reference only & shall not affect the interpretation of this.EOI.

## 1. SECTION-1

### A. Introduction, Application Details and Instructions to the Applicants

#### 1. Introduction

- 1.1 MNRE launched a pilot scheme, which is available on the MNRE website, for promotion of large scale grid-connected roof top solar PV projects and PEC has been designated as implementing agency for this scheme. The generated solar power may be utilized for captive application and the surplus power may be fed to the grid. The scheme aims to reduce the fossil fuel based electricity and make buildings self-sustainable from the point of electricity, to the extent possible.
- 1.2 This scheme in various states across the country envisages installation of grid-connected roof top solar PV projects on the roofs of entities as specified by MNRE vide notification no. 3/88/2015-16/GCRT dated 04/05/2016 and i.e broadly in following categories:

Table 1.2.1

**Incentive shall be available for the following categories:**

(i)	<b>Government Buildings</b>	Buildings of Both Central & State Government, local government covering all Government offices.
(ii)	<b>Government Institutions</b>	Government Institutions, Public Sector Undertakings, all buildings owned by Government directly or by any Government owned societies, companies, corporations, Institutions or organizations, Government educational/ health institutions.

- 1.2.2 On the basis of above appointment by MNRE, PEC has floated the present EOI for empanelment of Applicants/ Vendors who will be eligible to participate in the further related tenders of PEC for implementation of Grid Connected Roof Top Solar PV System scheme in different States / Union Territory of India. Empanelled Vendors/ Project Implementation Agencies will also be eligible for Solar Energy Projects other than MNRE Schemes, where PEC shall participate.
- 1.2.3 On the basis of evaluation of the Applications received pursuant to this EOI, PEC will declare a list of empanelled Applicants/ vendors on e-commerce platform of PEC, who will be categorised based on their assessed / evaluated technical and financial capacity in the categories specified below:

S. No.	Category	Eligible for Maximum Project size of Single Project



1	"A"	More than 1000 KWp
2	"B"	501 KWp to 1000 KWp
3	"C"	201 KWp to 500 KWp
4	"D"	50 KWp to 200 KWp
5.	"E"	1 KWp to 50 KWp

PEC however reserves the right to change the aforesaid categories and projects/capacity allotment at its discretion; Apart from the above categorisation, each Applicant/vendor will be assigned, on the basis of assessed technical and financial capacity, a maximum cumulative capacity upto which such a Applicant/vendor can take up the project with PEC.

1.2.4 The tenure of the above empanelment shall be one year from the date of empanelment letter issued by PEC. PEC at its sole discretion and as per the requirement may renew the tenure of empanelled Applicants/vendors.

1.3 Post Empanelment , In case PEC Limited gets a project /query , PEC shall issue a Request for Price( RFP) for a given scope of work along with the terms and conditions. The work shall be awarded based on merit, on the criterion mentioned in the RFP. The price bid would be invited based on the discount offered by the empanelled Applicants/ vendors on the benchmark price per Watt (Wp) declared by the MNRE from time to time.

1.3.1 The Applicant shall be deemed to have examined the EOI document, to have obtained his own information in all matters whatsoever that might affect carrying out the works in line with the scope of work specified elsewhere in the document at the offered rates and to have satisfied himself to the sufficiency of his Application. The Applicant shall be deemed to know the scope, nature and magnitude of the works and requirement of materials, equipment, tools and labour involved, wage structures and as to what all works he has to complete in accordance with the EOI documents irrespective of any defects, omissions or errors that may be found in the EOI documents.

1.3.2 *Empanelled /Vendor shall be required to give a Performance Bank Guarantee to PEC at the time Work Order is placed by PEC Limited*

1.4 On behalf of MNRE, PEC, which expression shall also include its successors and permitted assignees, hereby invites interested companies to participate in the bidding process for the selection of Successful Applicant(s) for implementation of large scale grid-connected roof top Solar Photovoltaic Projects under this scheme in the different States as per EOI.

1.5 The Applicant is advised to read carefully all instructions and conditions appearing in this document and understand them fully. All information and documents required

as per the EOI document must be furnished. Failure to provide the information and/or documents as required may render the Application technically unacceptable.

- 1.6 The scheme targets installation of grid-connected roof top solar PV projects on the roofs tops in different states / union territories of India. The generated solar power may be utilized for captive application and the surplus power will be fed to the grid. The scheme aims to reduce the fossil fuel based electricity load on main grid and make building self-sustainable from the point of electricity, to the extent possible.

### **Application Details**

#### **3. Instructions to the Applicants**

Applicant must meet the eligibility criteria independently as Applicant.

- a. Applicant will be declared as a Qualified Applicant based on meeting the eligibility criteria and as demonstrated based on documentary evidence submitted by the Applicant in the Application.
- b. No Consortium/ Joint Venture is allowed in this EOI.

#### **3.1 SPECIAL INSTRUCTIONS TO APPLICANTS FOR E-TENDERING**

##### **SPECIAL INSTRUCTIONS TO BIDDERS**

**From ITI Ltd – eProcurement Service Provider to PEC Limited.**

- 1) EOI documents uploaded by PEC can be downloaded from the website <https://pec.e-wizard.in/tender> or [www.peclimited.com](http://www.peclimited.com).
- 2) To participate in the e-Bid submission, the bidders are required to obtain user ID & password for e-procurement portal by filling up registration form duly supported by following documents and payments -
  - i. PAN Card (for Individuals, Indian and Foreign Bidders)/ TAN Card (for Foreign Bidders).
  - ii. Letterhead of Proprietor Firm / Partnership Deed / Certificate of Incorporation / Memorandum and Articles of Association (MoA)
  - iii. VAT or TIN or Service Tax Registration Certificate
  - iv. For registration on ITI portal one time charges of Rs. 2360/- (Rs 2000/- + 18% GST) shall be payable through online payment/DD. **Validity of online registration is 1 year** after which re-registration charges at that time shall be applicable.

The required documents are to be uploaded on portal during registration process.

Upon successful registration, an acknowledgement mail shall be sent by e-Wizard a copy of which shall be required at [ewizardhelpdesk@gmail.com](mailto:ewizardhelpdesk@gmail.com) to ensure account activation. At the same time, delivery of DD needs to be ensured on following address:

#### **E-Wizard Helpdesk**

A 41, 4th FLOOR, HIMALAYA HOUSE; 23, KG MARG, NEW DELHI – 110001

Tel: 011-23710092.

(This mode of payment shall be supported by online E-payment being introduced in coming days.)

- 3) Once the registration process is complete, CLASS 3 Digital Signature Certificate of the bidder shall be required for uploading of their Bid Documents. Applicant's digital signature on the E- Tender form is a tool for considering that they have read / accepted and uploaded tender documents true to their knowledge and belief and that they have signed with full responsibility towards the document submitted by their bidding firm / organisation.
- 4) The purchase of EOI Documents from e-Wizard is negotiated through online / Offline payment for the particular tender in which the bidder is interested. Charges for the same is tabulated as under –

<b>EOI No</b>	<b>: PEC /C&amp;P/MNRE/GCRT/IND/2017-18/01</b>
Name of Work	<b>IMPLEMENTATION OF GRID CONNECTED ROOF TOP SOLAR PV SYSTEM SCHEME IN DIFFERENT STATES / UNION TERRITORY OF INDIA</b>
Estimated Cost	Not applicable
EOI Fee payable to PEC Limited	Rs 11,800/- (Rs 10,000/- + GST@18%)
Earnest Money	NIL
Processing Fee payable to ITI Limited	₹ 3540/- (Rs 3,000/- + GST@18%) Inclusive of all taxes and duties (Non-refundable)

- 5) E- Tender/EOI form is not transferrable and the same is to be submitted with digital signature/ signed & scanned copy by the pre-authorized personnel of the bidder. Tender is to be submitted through e-tender mode on Website <https://pec.e-wizard.in/tender> along with scanned copies of credential papers.  
Note: Support document for submission of bids online is available at home page under link i.e. "Support Document".

### 3.2 ELIGIBILITY CRITERIA

#### 3.2.1 GENERAL

- (a) The Applicant should be either a body incorporated in India under the Companies Act, 1956 or 2013 or Limited Liability Partnership Act, 2008 including any amendment thereto and engaged in the business of Solar Power.  
**A copy of certificate of incorporation shall be furnished along with the Application in support of above.**
- (b) The Applicant should have valid CST/State VAT/GST/TIN registration certificate.  
**Registration document(s) to be provided by the Applicant where it is presently operational / Company is registered. (Copy to be furnished in support).**

- (d) Any entity or the entity controlling it, has been barred or blacklisted by the Central/ State Government, , from participating in any project, and the blacklisting/ bar subsists as on the date of Application, would not be eligible to submit an Application under this EOI. An Affidavit on a Non Judicial Stamp paper to this effect to be furnished by the Applicant.

### 3.2.2 TECHNICAL ELIGIBILITY CRITERIA & CAPACITY EVALUATION:

3.2.2.1 The Applicant should have installed & commissioned at least one Grid connected/ Off Grid Solar PV Power Project, which should have been commissioned during the last 3 financial years and at least three months prior to Application Due date. The list of projects commissioned during the last 3 financial years and upto the Application Due date, in the prescribed Format 4, indicating whether the project is grid connected/ off grid, along with a scanned copy of the Commissioning certificate/ other documentary evidence certifying that the project was commissioned and Work order / Contract / Agreement with the Client / Owner shall be submitted (online) in support of this Clause . On the basis of assessment by PEC, the project having maximum size, out of the list of projects claimed by the Applicant/vendor, shall be multiplied by a factor “1.5” in order to arrive at a eligible capacity in KWp of the Applicant/vendor, which would be the maximum size of the single project which such an Applicant/ vendor can take up with PEC in any financial year.

3.2.2.2 PEC will evaluate and assess the aggregate Technical Capacity of the Applicants/ vendors in each of the last 3 (three) financial years on the basis of list of Grid connected/ Off grid Solar PV Power Project commissioned provided under clause 3.2.2.1 above, the maximum of which shall be multiplied by a factor “1.5” in order to arrive at an aggregate eligible capacity in KWp of the Applicant/vendor and termed it as **EC-1**.

3.2.2.3 In addition to the above the Applicant/ vendor shall also as part of the Application submission document undertake to comply and adhere to:

- a) the technical specifications of Grid connected Solar PV Plants specified by MNRE in this regard as amended from time to time.
- b) latest guidelines regarding operations & maintenance of Grid connected Solar PV Plants prescribed by MNRE including amendments made therein from time to time by MNRE.

### 3.2.3 FINANCIAL ELIGIBILITY CRITERIA:

3.2.3.1 The Annual Turnover of the Applicant in any one of the last three financial years (i.e. FY 2014-2015, 2015-2016 and 2016-2017) should not be less than Rs. 10,00,000/-

(Rupees Ten Lakhs), subject to the condition that the Applicant should at least have completed one financial year. On the basis of documents provided by the Applicant in support of its claim, PEC will evaluate and assess, the maximum Annual Turnover in any of the last three financial years, which shall be divided by Rs. 50,000/- in order to arrive at a eligible capacity in KWp of the Applicant/vendor and termed it as FC-1.

**OR**

Net worth of the Applicant/ vendor shall not be less than Rs. 6,00,000/- (Rupees Six Lakhs). On the basis of documents provided by the Applicant in support of its claim, PEC will evaluate and assess, the Net worth of the Applicant/ vendor, which shall be divided by Rs. 30,000/- in order to arrive at a capacity in KWp of the Applicant/vendor and termed it as FC-2

The maximum of FC-1 and FC-2 shall be selected and termed as **EC-2**.

**Note: The least of the two i.e. EC-1 and EC-2 shall be the maximum cumulative capacity of an Applicant /vendor upto which such an Applicant/ vendor can take up the project with PEC in any financial year.**

The Computation of Net worth shall be based on unconsolidated audited annual accounts of the last financial year immediately preceding the Application Deadline i.e. as on 31<sup>st</sup> March 2017. Share premium can be included in the Net-worth calculation in case of listed companies in India only.

**The formula of calculation of net-worth shall be as follows:**

Net-worth = (Paid up share capital) + {Free reserves + Share premium} - (Revaluation of reserves)-(Intangible assets) - (Miscellaneous expenditure to the extent not written off and carry forward losses).

For the purposes of meeting financial requirements, only unconsolidated audited annual accounts shall be used.

Applicants shall furnish documentary evidence as per the Format - 5 (To be uploaded twice, once as a signed and scanned document and second as data in excel format ), duly certified by Authorized Signatory and the Statutory Auditor of the Applicant in support of their financial capability.

The Applicant will provide a copy of audited annual report of each of the previous three financial years for ascertaining their turnover and Net Worth for the purpose of verification.

**3.2.4 All Applicants who do not qualify for the category A,B,C,D and are registered with MNRE shall be empanelled in category "E", against submission of a valid certificate of registration with MNRE.**

**3.3. APPLICATION SUBMISSION BY THE APPLICANT**

- 3.3.1 The information and/or documents shall be submitted by the Applicant as per the formats specified in this EOI document.
- 3.3.2 Strict adherence to the formats wherever specified, is required. Wherever, information has been sought in specified formats, the Applicant shall refrain from referring to brochures /pamphlets. Non-adherence to formats and / or submission of incomplete information may be a ground for declaring the Application as non-responsive. Each format has to be duly signed and stamped by the authorized signatory of the Applicant then scanned and uploaded in the Application Part.
- 3.3.3 The Applicant shall furnish documentary evidence in support of meeting Eligibility Criteria as indicated in Clause no. 3.2.1, 3.2.2 and 3.2.3. to the satisfaction of PEC and shall also furnish Unconsolidated Audited Annual Reports in support of meeting financial requirement of Applicant for each of the last three (3) financial years immediately preceding the Application Due Date which are used by the applicant for the purpose of calculation of Annual Turnover or of last Financial Year in case of Net Worth.
- 3.3.4 In case the annual accounts for the latest financial year are not audited and therefore the Applicant cannot make it available, the applicant shall give certificate to this effect from the Statutory Auditor and Authorized signatory along with provisional Annual Account signed by directors of the company and certificate by Statutory Auditor. In such a case, the Applicant shall provide the Audited Annual Reports for 3 (Three) years preceding the year; or from the date of incorporation if less than 3 years; for which the Audited Annual Report is not being provided.
- 3.3.5 The Applicant shall furnish the details of on-going commitments i.e. Current Contract Commitments / Work in Progress duly as per Format 6.
- 3.3.6 The Applicant shall furnish the details of litigation/ debarment / blacklisting and Arbitration History as per Format 7 .

#### 3.4 **APPLICATION SUBMITTED BY AN APPLICANT**

The Applicant should designate at least 2 (two) persons to represent the Applicant in its dealings with PEC. The person should be authorized to perform all tasks including, but not limited to providing information, responding to enquires, signing of Application etc. The Applicant should submit, along with Application, a Power of Attorney in original (as per Format - 3), authorizing the signatory of the Application.

#### 3.5 **CLARIFICATIONS/ CORRESPONDENCE**

- 3.5.1 PEC will not enter into any correspondence with the Applicants, except to furnish clarifications on EOI Documents, if necessary. The Applicants may seek clarifications or suggest amendments to EOI online, also soft copy by e-mail to reach PEC at the address, date and time mentioned in Application information sheet.
- 3.5.2 PEC is not under any obligation to entertain/ respond to suggestions made or to incorporate modifications sought for.

### 3.6 **AMENDMENTS TO EOI BY PEC**

- 3.6.1 At any time prior to the deadline for submission of Applications, PEC may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Applicants, modify the EOI document by issuing clarification(s) and/or amendment(s).
- 3.6.2 The clarification(s) / amendment(s) (if any) shall be notified on PEC website [www.peclimited.com](http://www.peclimited.com) / <https://pec.e-wizard.in/tender> at least Two (2) days before the proposed date of submission of the Application. If any amendment is required to be notified within Two (2) days of the proposed date of submission of the Application, the Application submission Deadline may be extended for a suitable period of time.
- 3.6.3 PEC will not bear any responsibility or liability arising out of non-receipt of the information regarding Amendments in time or otherwise. Applicants must check the website for any such amendment before submitting their Applications.
- 3.6.4 In case any amendment is notified after submission of the Application (prior to the opening of Application) /time shall be extended and it will be for the Applicants to submit fresh Applications/supplementary Applications as the date notified by the PEC for the purpose.
- 3.6.5 All the notices related to this EOI which are required to be publicized shall be uploaded on [www.peclimited.com](http://www.peclimited.com) / <https://pec.e-wizard.in/tender>.

### 3.7 **SUBMISSION REQUIREMENTS**

- 3.7.1 The Application in response to this EOI shall be submitted by the Applicants in the manner provided in Clause 3.2 and 3.7.1.1. The Application shall comprise of the following

**(A) ENVELOPE- IA (COVERING LETTER, APPLICATION EOI FEE etc.) (TO BE SUBMITTED OFF-LINE AND ONLINE BOTH)**

- i. Covering Letter as per prescribed Format - 1.

- ii. A DD/ Bankers cheque/ Online Payment Receipt for an amount of Rs 11,800/- (Rs. 10,000/- plus GST@18%), drawn in favour of PEC Limited payable at New Delhi against payment of tender EOI fee
- iii. Original power of attorney issued by the Applicant in favour of the authorized person signing the Application, in the form attached hereto as Format - 3 or standard power of attorney in favour of authorized person signing the Application. **(Power of Attorney must be supplemented by Board Resolution to above effect for the company incorporated under Company Act 1956 or Company Act 2013 or Limited Liability Partnership Act, 2008)**. However, Employer may accept general Power of Attorney executed in favour of Authorised signatory of the Applicant, if it shall conclusively establish that the signatory has been authorized by the Board of Directors to execute all documents on behalf of the Applicant.
- iv. The Pass-Phrase to decrypt the relevant Application-Part in a sealed envelope before the start date and time of the Tender Opening Event (TOE).

**The Applicant should also upload the scanned copies of all the above mentioned original documents as Application-Annexures during Online Application-Submission.**

**(B) ENVELOPE- IB TECHNO-FINANCIAL DOCUMENTS (TO BE SUBMITTED ONLINE ONLY)**

- i. Covering Letter as per prescribed Format - 1.
- ii. Certificate of Incorporation of Applicant as applicable.
- iii. The Applicant should have valid CST/State VAT/GST/TIN registration certificate.
- iv. General particulars of Applicant as per Format - 2. (details to be uploaded twice, first as signed & scan copy in format-2 and second in excel sheet form)
- v. Power of attorney issued by the Applicant in favour of the authorized person signing the Application, in the form attached hereto as Format - 3 or standard power of attorney in favour of authorized person signing the Application. **(Power of Attorney must be supplemented by Board Resolution to above effect for the company incorporated under Company Act 1956 or Company Act 2013 or Limited Liability Partnership Act, 2008)**. However, Employer may accept general Power of Attorney executed in favour of Authorised signatory of the Applicant, if it shall conclusively establish that the signatory has been authorized by the Board of Directors to execute all documents on behalf of the Applicant.



- vi. Applicant's composition and ownership structure as per prescribed Format-A as Shareholding certificate certified by Director/practicing Chartered Accountant / Company Secretary and Authorised signatory of the company.
- vii. Document in support of meeting Eligibility Criteria as per Clause no. 3.2.2 i.e. List of projects installed and commissioned during the last 3 financial year and upto the Application Due Date as per Format 4
- viii. Copy of Work order / Contract / Agreement with the Client / Owner along with copy of the Commissioning certificate/ other documentary evidence certifying that the projects (mentioned in the Format 4) was commissioned. (details to be uploaded twice, first as signed & scan copy in format-5 and second in excel sheet form)
- ix. Details for meeting Financial Eligibility Criteria as per Clause no. 3.2.3 in Format -5 only. (details to be uploaded twice, first as signed & scan copy in format-5 and second in excel sheet form)
- x. Unconsolidated Audited Annual Reports in support of meeting financial requirement of Applicant for each of the last three (3) financial years immediately preceding the Application Due Date.
- xi. In case the annual accounts for the latest financial year are not audited and therefore the Applicant cannot make it available, the applicant shall give certificate to this effect from the Statutory Auditor and Authorized signatory along with provisional Annual Account signed by directors of the company and certificate by Statutory Auditor. In such a case, the Applicant shall provide the Audited Annual Reports for 3 (Three) years preceding the year; or from the date of incorporation if less than 3 years; for which the Audited Annual Report is not being provided.
- xii. Details of Current Contractual Commitments / Works in Progress as per Format 6. (details to be uploaded twice, first as signed & scan copy in format-6 and second in excel sheet form)
- xiii. Affidavit on Debarment/ blacklisting/ Litigation or Arbitration History as per Format 7.
- xiv. Signed and stamped Copy of EOI Documents (First and Last Pages including Covering Pages of each Parts) including amendments & clarifications (on each page) by Authorised signatory.
- xv. Any other document that may be asked/needed in the EOI.

**N.B: Covering letter shall be submitted online and offline both.**

### 3.8 **Application DUE DATE**

**The Applicant should submit the Applications so as to reach the address indicated below by date and time mentioned in the Application Information Sheet.**

Mr. M.K. Baniwal,  
Chief General Manager (Solar )  
PEC Limited  
“Hansalaya” (13th-14th Floor)  
15, Barakhamba Road  
New Delhi-110001

### 3.9 **VALIDITY OF APPLICATION**

3.9.1 The Application shall remain valid for **a period of 6 months** from the date of Application submission, with Applicant having no right to withdraw, revoke or cancel his offer or unilaterally vary the offer submitted or any terms thereof. *Confirmation regarding the EOI/ Application offer validity shall be clearly mentioned in the covering letter.*

3.9.2 In exceptional circumstances when letter of empanelment is not issued, PEC may solicit the Applicant’s consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. A Applicant granting the request will neither be required nor permitted to modify its Application in any manner.

### 3.10 **METHOD OF APPLICATION SUBMISSION**

3.10.1.1 Applications are required to be submitted online and offline mode. The offline documents are to be submitted in a single sealed cover envelope namely Envelope containing Covering Letter, Application EOI Fee (DD /online Receipt) etc. as referenced under clause 3.8.1.1.A above. It should be duly sealed and signed.

3.10.1.2 Outermost envelope should be super-scribed as **“Offline Documents for Implementation of Grid connected Roof Top Solar PV System Scheme in different States of India” - Envelope 1A (Covering Envelope) along with the “APPLICATION DUE DATE”**.

3.10.2 The Applicants have the option of sending their Offline Documents either by Registered Post or Speed Post or Courier or by Hand Delivery, so as to reach PEC Office by the Application Submission Deadline. Documents submitted by telex/telegram/fax/e-mail shall not be considered under any circumstances. PEC

shall not be responsible for any delay in receipt of the Application. Any Application received after the Application Submission Deadline shall be returned unopened.

- 3.10.3 All pages of the offline documents and any other document executed on non-judicial stamp paper, forming part of the Application and corrections in the Application, if any, must be signed by the authorized signatory on behalf of the Applicant. It is clarified that the same authorized signatory shall digitally sign all pages of the Application. However, any published document submitted with the Application shall be signed by the authorized signatory at least on the first and last page of such document Applicants shall submit the Application in original, duly signed by the authorized signatory of the Applicant. No change or supplemental information to an Application will be accepted after the Application Due Date, unless the same is requested for by PEC.
- 3.10.4 If the outer cover envelope or Envelope (Covering Envelope) is not enclosed and not super scribed as per the specified requirement, PEC will assume no responsibility for the Application's misplacement or premature opening.
- 3.10.5 The envelope shall be sealed properly & shall indicate the Name & address of the Applicant. The Application must be complete in all technical and commercial respect and should contain requisite certificates, drawings, informative literature etc. as required in the EOI document. Each page of the Application should be signed & stamped. Applications with any type of change or modification in any of the terms/ conditions of this document shall be rejected. If necessary, additional papers may be attached by the Applicant to furnish/ submit the required information. Any term / condition proposed by the Applicant in his Application which is not in accordance with the terms and conditions of the EOI document shall be considered as a conditional Application and will make the Application invalid.

### 3.11 **COST OF BIDDING**

- 3.11.1 The Applicant shall bear all the costs associated with the preparation and submission of his Application, and the PEC will in no case be responsible or liable for those costs, under any conditions. The Applicant shall not be entitled to claim any costs, charges and expenses of and incidental to or incurred by him through or in connection with submission of Application even though PEC may elect to modify / withdraw the invitation of Application.

### 3.12 **LANGUAGE OF THE APPLICATIONS**

- 3.12.1 The Application and all communications in relation to or concerning the EOI shall be in English language. No supporting document or printed literature shall be submitted with the Application unless specifically asked for and in case any of the documents

are in another language, it must be accompanied by an accurate translation of the relevant passages in English, in which case, for all purposes of interpretations of the Application, the original documents attached with the Application or the information incorporated in the bid shall be final and binding.

### **3.13 OPENING OF APPLICATIONS**

3.13.1 Offline Document Envelope, of the Applications shall be opened at 15:30 hours on Application submission Deadline date at the venue indicated herein above, in the presence of one representative from each of the Applicants who wish to be present.

The Applicants are required to submit the offline documents in a Sealed Envelope as per clause 3.7.1.1.A above, failing which the Technical Application will not be opened.

3.13.2 Name of the Applicant, shall be read out to all the Applicants at the time of opening of Envelope.

### **3.14 RIGHT TO WITHDRAW THE EOI AND TO REJECT ANY APPLICATION**

3.14.1 This EOI may be withdrawn or cancelled by PEC at any time without assigning any reasons thereof. PEC further reserves the right, at its complete discretion, to reject any or all of the Applications without assigning any reasons whatsoever and without incurring any liability on any account.

3.14.1.1 PEC reserves the right to interpret the Application submitted by the Applicant in accordance with the provisions of the EOI and make its own judgment regarding the interpretation of the same. In this regard the PEC shall have no liability towards any Applicant and no Applicant shall have any recourse to PEC with respect to the selection process. PEC shall evaluate the Applications using the evaluation process specified in EOI, at its sole discretion. PEC decision in this regard shall be final and binding on the Applicants.

3.14.2 PEC reserves its right to vary, modify, revise, amend or change any of the terms and conditions of the Application before submission. The decision regarding acceptance of Application by PEC will be full and final.

### **3.15 ZERO DEVIATION**

3.15.1 This is a ZERO Deviation Bidding Process. Applicant is to ensure compliance of all provisions of the EOI Document and submit their Application accordingly. Tenders with any deviation to the EOI conditions shall be liable for rejection.

### **3.16 EXAMINATION OF APPLICATION DOCUMENT**

- 3.16.1 The Applicant shall be deemed to have examined the EOI document, to have obtained information on all matters whatsoever that might affect to execute the project activity and to have satisfied himself as to the adequacy of his Application. The Applicant shall be deemed to have known the scope, nature and magnitude of the supplies and the requirements of material and labour involved etc. and as to all supplies he has to complete in accordance with the EOI document.
- 3.16.2 Applicant is advised to submit the Application on the basis of conditions stipulated in the EOI Document. Applicant's standard terms and conditions if any will not be considered. The cancellation / alteration / amendment / modification in Application documents shall not be accepted by PEC.
- 3.16.3 Application not submitted as per the instructions to Applicants is liable to be rejected. Application shall confirm in all respects with requirements and conditions referred in this EOI document.

## SECTION – II EVALUATION CRITERIA

## **1. APPLICATION EVALUATION**

The evaluation process comprises the following four steps:

- Step I : Responsiveness check of Techno Commercial Application
- Step II : Evaluation of Applicant's fulfilment of Eligibility Criteria
- Step III : Successful Applicant(s) selection

### **1.1. RESPONSIVENESS CHECK OF TECHNO COMMERCIAL APPLICATION**

The Techno Commercial Application submitted by Applicants shall be scrutinized to establish responsiveness to the requirements laid down in the EOI subject to Clause 3.2.1, Clause 3.2.2, and Clause 3.2.3 of Part - II. Any of the following may cause the Application to be considered "Non-responsive", at the sole discretion of PEC:

- a. Applications that are incomplete, i.e. not accompanied by any of the applicable formats inter alia covering letter, power of attorney supported by a board resolution, etc.;
- b. Application not signed by authorized signatory and /or stamped in the manner indicated in this EOI;
- c. Material inconsistencies in the information /documents submitted by the Applicant, affecting the Eligibility Criteria;
- d. Information not submitted in the formats specified in this EOI;
- e. Application being conditional in nature;
- f. Application not received by the Application Submission Deadline;
- g. Application having Conflict of Interest;
- h. Applicant delaying in submission of additional information or clarifications sought by PEC as applicable;
- i. Applicant makes any misrepresentation.

Each Application shall be checked for compliance with the submission requirements set forth in this EOI before the evaluation of Applicant's fulfilment of Eligibility Criteria is taken up. Clause 3.3 of Part - II shall be used to check whether each Applicant meets the stipulated requirement.

#### **a. PRELIMINARY EXAMINATION**

- i. PEC will examine the Applications to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed and stamped and whether the Applications are otherwise in order.
- ii. Arithmetical errors will be rectified on following basis. If there is any discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the

total amount shall be corrected. If there is a discrepancy between words and figures, the amount written in words will prevail.

**b. EVALUATION OF APPLICANT'S FULFILMENT OF ELIGIBILITY CRITERIA**

- i. Evaluation of Applicant's Eligibility will be carried out based on the information furnished by the Applicant as per the prescribed Formats and related documentary evidence in support of meeting the Eligibility Criteria as specified in Clause 3.2. Non-availability of information and related documentary evidence for the satisfaction of Eligibility Criteria may cause the Application non-responsive.

**c. EVALUATION OF PRICE BID**

Price Bid of the Qualified Applicants shall be opened in online presence of the representatives of such Qualified Applicants, who wish to be present, on a date as may be intimated by PEC to the Applicants through PEC website [www.peclimited.com](http://www.peclimited.com) / <https://pec.e-wizard.in/tender> or Email. Any Application not meeting any of the requirements of this EOI may cause the Application to be considered "Non-responsive" at the sole decision of the PEC.

**d. SUCCESSFUL APPLICANT(S) SELECTION/EMPANELLEMENT**

- i. Applications qualifying in Clause 3.2 shall only be evaluated in this stage.
- ii. Qualified Applicants shall be ranked from the lowest to the highest for different categories on the basis of evaluation as well as their maximum cumulative capacity separately.

**2. NOTIFICATION TO SUCCESSFUL BIDDERS**

The name of Successful Applicants shall be notified indicating the category and **maximum cumulative capacity of a Applicant/vendor upto which such a Applicant/ vendor can take up the project with PEC** on PEC website [www.peclimited.com](http://www.peclimited.com) and also shall be notified individually through Letter of Allocation (LOA)

**3. CORRUPT OR FRAUDULENT PRACTICES**

PEC requires that Successful Applicants/ Developers should follow the highest standard of ethics during the execution of contract. In pursuance of this policy, PEC defines for the purposes of this provision, the terms set forth as follows:

- 3.1 "corrupt practice" means offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the EOI/bid process or in contract execution; and



3.2 “fraudulent practice” means a misrepresentation of facts in order to influence a EOI/bid process or the execution of a contract to the detriment of the PEC /Govt scheme, and includes collusive practice among Applicants (prior to or after Application submission) designed to establish Bid prices at artificial non-competitive levels and to deprive the PEC of the benefits of free and open competition;

3.3 PEC will declare a firm ineligible/debarred, either indefinitely or for a specific period of time, a GOVT contract if at any time it is found that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing, a Government / PEC schemes.

#### **4 DEBARRED FROM PARTICIPATING IN PEC’S TENDERS**

**4.1** PEC reserves the right to carry out the performance review of each Applicant from the time of submission of Application onwards. In case it is observed that a Applicant has not fulfilled its obligations in meeting the various timelines envisaged, in addition to the other provisions of the EOI, such Applicants may be debarred from participating in PEC’s any future tender for a period as decided by the competent authority of PEC. Further PEC reserves the right to black-list such Applicant for such period as decided by competent authority.

**SECTION-III SAMPLE FORMS & FORMATS**

**Format-1: Covering Letter**

**FORMATS FOR SUBMITTING EOI**

**Covering Letter**

**(The covering letter should be on the Letter Head of the Applicant)**

**Ref. No. \_\_\_\_\_ Date: \_\_\_\_\_**

**From: \_\_\_\_\_(Insert name and address of Applicant)**

\_\_\_\_\_

\_\_\_\_\_

**Tel.#:**

**Fax#:**

**E-mail address#**

**To**

PEC Limited

(A Government of India Enterprise)

15, Barakamba Road, New Delhi-110001

**Sub: Application for “Empanelment of Applicants/Vendors for Implementation of Grid connected Roof Top Solar PV System Scheme in different States of as per EOI”**

Dear Sir,

1. We, the undersigned...[insert name of the ‘Applicant’] having read, examined and understood in detail the EOI Document for Empanelment of Applicants/Vendors for Implementation of Grid connected Roof Top Solar PV System Scheme hereby submit our Application.
2. We give our unconditional acceptance to the EOI, dated.....and EOI Documents attached thereto, issued by PEC Limited, as amended. As a token of our acceptance to the EOI Documents, the same have been initialled by us and enclosed to the Application. We shall ensure that we execute such EOI Documents as per the provisions of the EOI and provisions of such EOI Documents shall be binding on us.

3. In case we are a Successful Applicant, we shall furnish a declaration at the time of commissioning of the Project to the effect that neither we have availed nor we shall avail in future any Incentive other than received from PEC for implementation of the project.

**4. Acceptance**

We hereby unconditionally and irrevocably agree and accept that the decision made by PEC Limited in respect of any matter regarding or arising out of the EOI shall be binding on us. We hereby expressly waive any and all claims in respect of EOI/Bid process.

We confirm that there are no litigations or disputes against us, which materially affect our ability to fulfil our obligations with regard to execution of projects of capacity offered by us.

**5. Familiarity with Relevant Indian Laws & Regulations**

We confirm that we have studied the provisions of the relevant Indian laws and regulations as required to enable us to submit this Application and execute the EOI Documents, in the event of our selection as Successful Applicant. We further undertake and agree that all such factors as mentioned in EOI have been fully examined and considered while submitting the Application.

**6. Adherence to the MNRE Guidelines wrt technical specifications - O& M**

We confirm that we are aware of the technical specifications and Operations & maintenance guidelines issued by Ministry of New and Renewable Energy ('MNRE') with respect to Grid connected Roof Top Solar PV System. We hereby undertake to adhere to and comply, at all times, with such technical specifications and Operations & maintenance guidelines, as amended from time to time by MNRE.

**7. Contact Person**

Details of the contact person are furnished as under:

Name : .....

Designation : .....

Company : .....

Address : .....

Phone Nos. : .....

Fax Nos. : .....

E-mail address : .....

8. We are enclosing herewith the Envelope-IA (Covering letter, EOI fee and POA, etc as per clause 3.8.1.1.A of the EOI) (through Offline) and Envelope-IB (Techno-Commercial documents) (through online) containing duly signed formats, each one duly sealed separately, in one original as desired by you in the EOI for your consideration as per clause 3.8.1 of the EOI.

It is confirmed that our Application is consistent with all the requirements of submission as stated in the EOI and subsequent communications from PEC Limited. The information submitted in our Application is complete, strictly as per the requirements stipulated in the EOI and is correct to the best of our knowledge and understanding. We would be solely responsible for any errors or omissions in our Application. We confirm that all the terms and conditions of our Application are valid for acceptance for a period of 6 month from the Application submission deadline. We confirm that we have not taken any deviation so as to be deemed non-responsive.

Dated the \_\_\_\_\_ day of \_\_\_\_\_, 20....

Thanking you,

We remain,

Yours faithfully,

**Name, Designation and Signature of Authorized Person in whose name Power of Attorney/Board Resolution/Declaration.**

**Format-2 General Particulars of the Applicant (Part A & Part B)**

1.	Name of the Company	
2.	Registered Office Address	
3.	E-mail	
4.	Web site	
5.	Authorized Contact Person(s) with name, designation Address and Mobile Phone No., E-mail address/ Fax No. to whom all references shall be made	1.
	(Provide the details of at least 2 personnel who will act as point of Communication on behalf of the Applicant)	2.
6.	Year of Incorporation	
7.	Have the Applicant/Company ever been debarred By any Govt. Dept. / Undertaking for undertaking any work.	
8.	Reference of any document information attached by the Applicant other than specified in the EOI.	
9.	Applicant company is listed in India	Yes/No
10.	Details of the ownership structure	
	(Details of persons owning 10% or more of the Total Paid up equity of the Applicant in the Format as below)	

(Signature of Authorized Signatory)

**With Stamp**

**Format-A (Shareholding certificate)**

Name of the Equity holder	Type and Number of shares owned	% of equity holding	Extent of Voting rights

**(Signature of Authorized Signatory)**

**With Stamp**

**(Signature of Company Secretary/Director/Chartered Accountant)**

**Format-3: Power of Attorney**

***(To be on non-judicial stamp paper of appropriate value as per Stamp Act relevant to place of execution.)***

**(a) Power of Attorney to be provided by the Applicant in favour of its representative as evidence of authorized signatory's authority.**

Know all men by these presents, We ..... (name and address of the registered office of the Applicant as applicable) do hereby constitute, appoint and jointly and severally authorize Mr./Ms. .... (name & residential address) who is presently employed with us and holding the position of ..... and Mr./Ms. .... (name & residential address) who is presently employed with us and holding the position of ..... as our true and lawful attorneys, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to submission of our Application for implementation of grid connected Roof top solar PV scheme in response to the EOI No ..... dated ..... issued by PEC Limited (PEC ), New Delhi including signing and submission of the Application and all other documents related to the Application, including but not limited to undertakings, letters, certificates, acceptances, clarifications, guarantees or any other document which the PEC may require us to submit. The aforesaid Attorney is further authorized for making representations to the PEC Limited, New Delhi and providing required information / responses to PEC , New Delhi representing us in all matters before PEC , New Delhi and generally dealing with PEC , New Delhi in all matters in connection with Application till the completion of the EOI/ bidding process as per the terms of the above mentioned EOI.

We hereby agree to ratify all acts, deeds and things done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall be binding on us and shall always be deemed to have been done by us.

All the terms used herein but not defined shall have the meaning ascribed to such terms under the EOI.

**Signed by the within named**

..... **(Insert the name of the executant company)**

**through the hand of**

**Mr. ....**

**duly authorized by the Board to issue such Power of Attorney**



Dated this ..... day of .....

<b>Accepted</b> ..... Signature of Attorney (Name, designation and address of the Attorney)	<b>Accepted</b> ..... Signature of Attorney (Name, designation and address of the Attorney)
--	--

**Attested**

.....

(Signature of the executant)

(Name, designation and address of the executant)

.....

Signature and stamp of Notary of the place of execution

**WITNESS**

1. ....

(Signature)

Name.....

Designation .....

2. ....

**(Signature)**

**Name**.....

**Designation** .....

**Notes:**

The mode of execution of the power of attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s). Further, the person whose signatures are to be provided on the power of attorney shall be duly authorized by the executant(s) in this regard.

The person authorized under this Power of Attorney, in the case of the Applicant / Lead Member being a public company, or a private company which is a subsidiary of a public company, in terms of the Companies Act, 1956, with a paid up share capital of more than Rupees Five crores, should be the Managing Director / whole time director/manager appointed under section 269 of the Companies Act, 1956. In all other cases the person authorized should be a director duly authorized by a board resolution duly passed by the Company.

Also, wherever required, the executant(s) should submit for verification the extract of the chartered documents and documents such as a Board resolution / power of attorney, in favour of the person executing this power of attorney for delegation of power hereunder on behalf of the executant(s).

**Format -4: Technical Eligibility Criteria Requirement**  
(As Per Clause 3.2.2)  
**(To be submitted on the letterhead of Applicant)**

To,

PEC Limited  
(A Government of India Enterprise)  
15, Barakamba Road, New Delhi-110001

Dear Sir,

Sub: Application for Implementation of Grid connected Roof Top Solar PV System scheme in response to the EOI No: \_\_\_\_\_ dated \_\_\_\_\_.

We submit our Application for which details of our Technical Eligibility Criteria Requirements i.e. list of projects installed and commissioned during the last 3 financial years and upto Application Due Date are as follows:

S. No.	Name of Project	Name of Employer/ Client	Size of Project (in KW)	Value of work	Date of Award	Date of Completion	Financial Year of Completion	Contract Duration	Description of work	Reference of Page no.*
1										
2										
3										

*\* Note: Please mention the page no. of Application where the copy of Work order / Contract / Agreement with the Client / Owner along with copy of the Commissioning certificate/ other documentary evidence certifying that the project was commissioned are annexed.*

Yours faithfully

(Signature and stamp (on each page) of Authorized Signatory of Applicant.

Name: .....

Date: .....

Place: .....

(Signature and stamp (on each page) of Statutory Auditors of Applicant)

Name: .....

Date: .....

Place: .....

**Format -5: Financial Eligibility Criteria Requirement**  
(As Per Clause 3.2.3)  
**(To be submitted on the letterhead of Applicant)**

PEC Limited  
(A Government of India Enterprise)  
15, Barakambha Road, New Delhi-110001

Dear Sir,

Sub: Application for Implementation of Grid connected Roof Top Solar PV System scheme in response to the EOI No: \_\_\_\_\_ dated \_\_\_\_\_.

We submit our Application for which details of our Financial Eligibility Criteria Requirements are as follows.

Further, we certify that the Applicant had an Annual Turnover of Rs. \_\_\_\_\_.

or

Net worth (strike out whichever is not applicable) of Rs.....Crore computed as per instructions provided in Clause 3.3.3 of this EOI based on unconsolidated audited annual accounts of the last year immediately preceding the Application submission Deadline.

Name of Applicant	Financial year	Year of Incorporation	Annual Turnover (Rs. Crore)	Net worth as per Clause 3.2.3 (in Rs. Crore)

The break-up of Net worth is mentioned below:

S. No.	Particulars	Amount (Rs. in Crore)
1.	Paid up share capital	XXX
2.	Add: Free reserves	XXX
3.	Add: Share premium	XXX
4.	Less: Revaluation reserves	XXX
5.	Less: Intangible assets	XXX
6.	Less: Miscellaneous expenditure to the extent not written off	XXX
7.	Less: carry forward losses.	XXX
<b>NET WORTH (1+2+3-4-5-6-7)</b>		<b>XXX</b>

Yours faithfully

(Signature and stamp (on each page) of Authorized Signatory of Applicant.

Name: .....

Date: .....

Place: .....

(Signature and stamp (on each page) of Statutory Auditors of Applicant)

Name: .....

Date: .....

Place: .....

**Format -6: Current Contract Commitments / Work in Progress**  
(As Per Clause 3.3.5)  
**(To be submitted on the letterhead of Applicant)**

To,

PEC Limited  
(A Government of India Enterprise)  
15, Barakambha Road, New Delhi-110001

Dear Sir,

Sub: Application for Implementation of Grid connected Roof Top Solar PV System scheme in response to the EOI No: \_\_\_\_\_ dated \_\_\_\_\_.

We submit our Application for which details of our all the Current Contract Commitments or details of all works in hand along with stipulated date of completion is provided below for your kind perusal:

S. No.	Name of Project	Name of Employer/ Client	Grid Connected/ Off Grid	Size of Project (in KW)	Value of work	Date of Award	Value of Outstanding work	Stipulated Date of Completion	Remarks
1									
2									
3									

Yours faithfully

(Signature and stamp (on each page) of Authorized Signatory of Applicant.

Name: .....

Date: .....

Place: .....

(Signature and stamp (on each page) of Statutory Auditors of Applicant)

Name: .....

Date: .....

Place: .....

**Format -7: Affidavit on Litigation/ Arbitration History /Blacklisting**

**(on Non-judicial Stamp Paper of Value Rs.100/-)**

**Name of Applicant:** .....

The Applicant should provide information on any history of litigation or arbitration resulting from the contracts executed for the works undertaken in the last five years or currently under execution.

Year	Award for or against Applicants	Name of Client, Cause of Litigation and Matter in Dispute	Disputed Amount (Current Value in India Rs.)	Actual Awarded Amount in India Rs.

**INFORMATION REGARDING CURRENT LITIGATION, DEBARRING / EXPELLING OF APPLICANT OR ABANDONMENT OF WORK BY APPLICANT**

1. (a) Has the Applicant or its constituent partners history of litigation awarded against him?

Yes	No
-----	----

(b) If yes, give details

.....  
 .....

2. (a) Has the Applicant or any Directors/ Stakeholders been debarred / expelled/ black listed, during the last 5 years as on the date of application, on the basis of their performance in any assignment or for any other reason including fraudulent and corrupt practices, etc?

Yes	No
-----	----

(b) If yes, give details including period of debarment/ Blacklisting:

.....  
 .....

3. (a) Has the Applicant or Directors/ stakeholders failed to perform on any contract, during the last 5 years as on the date of application, as evidenced by imposition of a penalty or a judicial pronouncement or arbitration award or has been expelled from any work or contract or have had any contract terminated for breach on their part or abandoned any contract work or has been declared bankrupt?

Yes	No
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(b) If yes, give details

.....  
.....

**Note:** *If any information in this affidavit is found to be incorrect or concealed, prequalification / empanelment application will be summarily rejected. Based on information in this affidavit, PEC, in its sole discretion shall take a decision to qualify/empanel/selection the applicant.*